

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, July 13, 2015

CALL TO ORDER: Following due call and notice thereof, Mayor Gran called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Joshua Gran, Council Members: DeWayne Schroeder, Bob Lemke, Bob Burns and Paul Fisch. City Staff Present: City Clerk/Administrator Ted Schoonover, Administrative Coordinator Mike Gerardy. Guests present: Fred Kruckow, Ralph Burg and Gail Meyer County Commissioner Justin Zmyewski, Brian Guthrie – Vantage Architects, Dave Eisberner, Matt Schuldt, Yvonne Krogstad, Randi Vick, Todd Lemke and Caledonia Argus reporter: Zach Olson.

AGENDA: Motion by Member Burns, second by Member Lemke to approve the agenda as amended. All present voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Member Schroeder, second by Member Burns to approve the consent agenda, which consisted of the regular meeting minutes from the June 22, 2015 regular meeting. Roll call of votes. Yes: Mayor Gran, Members Schroeder, Lemke, Burns. No: None. Abstain: Member Fisch. Motion was declared carried.

VISITORS AND COMMUNICATIONS: None.

ADMINISTRATIVE COORDINATOR: Architect Guthrie was present and presented the proposed layout and site plan for the new A.B.L.E. facility to be constructed South of the High School. He will not be able to attend the public hearing on July 27, 2015 so he wanted to present the plan that evening and answer any questions or concerns the Council had. They will require a 59' variance on the North property line and a 25' variance on the West line. The proposed site will be on top of the crest of the hill to better control runoff and make better use of the contours and reduce excavation costs. The site will have 3 retainage ponds to hold back storm water runoff. He did not have the actual capacity of the ponds but will have it for the next meeting. No further action was taken.

Member Lemke stated that he has some concerns about the storm water ditch that runs behind the pool, it is really causing a large rut within the property and we should look at using some rip rap to control the erosion. Gerardy stated he will go and look at the property and see what we can do. No action taken.

CITY CLERK/ADMINISTRATOR: Mayor Gran wanted to hear what the other council members feel about the County approving the building of the new highway shop on the property they own North of the High School? Member Burns stated that he understands the counties position and that of those who opposed it, but he is more concerned about the aesthetics and outdoor storage of culverts, misc. equipment et setera. Mayor Gran also stated that he has that concern as well because of the fact that they are proposing this facility in an area that should be used for residential development. He is also upset that not one County Commissioner has spoken to the any member of the school board and they are very concerned about the facility being there. County Commissioner Zmyewski feels very strongly that this is not the best place to build, but a couple of Commissioners have blinders on and have ignored what others think and feel. He also has an issue with building in an area that should be used for future residential neighborhoods rather than industrial. He also feels strongly that Spring Grove would be a better fit both financially and logistically. They could have a satellite shop here in Caledonia, and the main shop in Spring Grove. He also feels like we need to conduct at least one public hearing to inform the residents of why that decision is being made. Commissioner Schuldt informed the Commissioners that he was forming a committee to research alternatives but to his knowledge he doesn't know who is on it or if they have input. Mayor Gran stated he spoke to a member of the committee and he was surprised when the decision was made to move forward, as it was not the feeling of the committee to move forward at this point.

Motion by Mayor Gran, second by Member Lemke, to present a formal letter to the County Commissioners encouraging them to look at alternate sites in the best interest of the economic development of the city to request that they hold a public meeting to inform and receive feedback from the residents of Caledonia. Discussion: Member Burns stated that he feels it's not our place to tell the County how to run their organization and how to do their jobs. Member Fisch stated he has a problem approving a letter he has yet to see. Mayor Gran feels that we can still deny the building permit, Administrator Schoonover stated that he doesn't think that's an option as it's a permitted use and if no variances are required we have no choice but to allow it to be built. Schoonover can inquire with the City Attorney and get his opinion and report back to the council. Roll call of votes: Yes: Mayor Gran, Member Lemke. No: Members Burns, Schroeder, Fisch. The motion failed to carry. The Mayor and Schoonover will draft a letter and have it for the next meeting.

Motion by Mayor Gran, second by Member Fisch to appoint Member Burns to the Economic Development Authority to replace Mayor Gran who can't attend meetings due to his work schedule. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Lemke to approve the \$75,000 Revolving Loan to Elsie's bar and grill. Per the recommendation by the EDA. All members present voted in favor the motion was declared carried.

The EDA also recommended the council to approve a \$50,000 Revolving Loan to Lifestyle Fitness pending a financial review and approval, this has not occurred as of yet so this is on hold pending that action.

The EDA also recommended that council purchase a parcel of land for a proposed business locating here through a 1% loan on a 20 year note, which will be forgivable after 10 years of sustained operations and any other stipulations that city would have. Schoonover recommended that this action be tabled as well until we have a complete incentive package completed and then see if it would be in the best interest of both parties. No action taken.

Motion by Member Burns, second by Member Fisch to contract with CEDA to develop an incentive package for a potential new business wanting to relocate to Caledonia in an amount not to exceed \$1,500.00. All members present voted in favor and the motion was declared carried.

Motion by Member Schroeder, second by Member Lemke to approve a gambling permit for the Caledonia Fire Department for a benefit for Fire Chief Gavin on September 12, 2015. All members present voted in favor and the motion was declared carried.

Mayor Gran closed the regular meeting and opened a public hearing to discuss the amending of the Code of Ordinances relating to Parking #72 at 7:45 p.m. There were no public comments or written comments. Member Schroeder feels that we need to leave the alternate side parking commencing November 1 – March 31 as we already have most people trained to move during that time and because the signs would all have to be replaced. Consensus was to leave that section as it was. At 8:05 the Mayor closed the public hearing and reconvened the regular meeting. Motion by Member Fisch, second by Member Burns to Approve the Amendment to Ordinance #72, changing the time limit to 72 hours from 48, leaving the alternate side dates as they are, and adjusting the fines as recommended by the council. All members present voted in favor and the motion was declared carried.

Motion by Member Burns, second by Member Schroeder to approve a 10% increase to ALS intercept rates, ALS2 intercept rates and the BLS non-emergency rates. All members present voted in favor and the motion was declared carried.

Motion by Member Schroeder, second by Member Lemke to approve the hiring of Dan Albert as an EMT as he meets the response time requirements. All members present voted in favor and the motion was declared carried.

Our TIF manager recommended the city decertify TIF 1-1 (Williams Hotel) as the administrative costs are now above 10% and the state could force the city to pay for the overages from another fund. The consensus of the council was to have the TIF agent come to the next meeting and give them a better explanation and what the impacts would be. No action taken.

Motion by Member Fisch, second by Member Lemke to approve the purchase of the Quick Ship Unit Modified 1 (playground equipment) for Gazebo Park using a grant from Arlin Falck in the amount of \$2,500.00 and the remaining from the general fund. Roll call of votes. Yes: Members Burns, Lemke, Fisch, Schroeder. No: Mayor Gran. The motion was declared carried.

Mayor Gran and Member Burns stated that they may attend the Southeast Minnesota League of Municipalities meeting on July 30, 2015.

Motion by Mayor Burns, second by Member Schroeder to approve the support for Relay for Life event to be held on August 7, 2015 at St. John's Lutheran Church and allow them to hang banners and ribbons for the event. All members present voted in favor and the motion was declared carried.

Motion by Member Fisch, second by Member Burns to approve Resolution 2015-009 Granting an Extension to the Franchise Agreement with Mediacom until October 31, 2015. All members present voted in favor and the motion was declared carried.

Motion by Member Burns, second by Member Fisch to approve the 2015-2016 liability insurance premiums as presented. All members present voted in favor and the motion was declared carried.

Motion by Member Burns, second by Member Schroeder to approve the Liability Coverage Waiver. Waiving the monetary limits. All members present voted in favor and the motion was declared carried.

Motion by Member Lemke, second by Member Burns to approve the Accident plan for City Volunteers renewal quote. All members present voted in favor and the motion was declared carried.

Motion by Member Schroeder, second by Mayor Gran to approve the personally retained keys for the Auditorium to Kathy Lawson, Kimberly Rommes and Mike and Nicole Ott. All members present voted in favor and the motion was declared carried.

Motion by Member Fisch, second by Member Schroeder to approve the claims as presented. All members present voted in favor and the motion was declared carried.

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| A1 Precision Pumping, Inc. | Sewer-sewer line inspect | 250.00 |
| Ability Building Center, Inc. | Rec park-ground keeping crew | 57.75 |
| Abrams & Schmidt LLC | Consulting Attorney-Labor | 3,656.00 |
| Aigras USA, LLC | Street-oxygen/acetylene | 131.00 |
| All Star Engines, LLC | Street Equip-pressure wash | 88.50 |
| Al's Concrete Products, Inc. | Rec park-water shut off cover | 39.00 |
| Artic Glacier USA, Inc. | Ice | 307.16 |
| Auto Value Parts Store | Misc | 272.28 |
| Baker & Taylor Books | Library-books | 465.15 |
| Bonanza Grain, Inc. | Misc | 899.27 |
| Caledonia Haulers, Inc. | Amb-labor/parts | 136.75 |
| Caledonia Implement Co | Rec park-misc | 947.38 |
| Caledonia Lumber Co, Inc. | Rec park-misc | 13.10 |

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| Caledonia Wheel Alignment | Amb-257 tires | 591.00 |
| Central Cable Contractors Inc. | Light-pole bore | 980.00 |
| City of Caledonia-Utilities | Misc | 8,261.18 |
| County Materials Corp | Storm sewer-catch basin | 110.78 |
| D S Electric Supply Inc. | Light-misc | 194.04 |
| Dalco | Misc | 250.13 |
| David Drown Associates | TIF consulting svces | 2,500.00 |
| Davy Engineering | Misc | 428.09 |
| Davy Laboratories | Stp-lab | 1,623.98 |
| Demco | Library-misc supplies | 28.73 |
| Ditch Witch of Minnesota, Inc. | Light-parts for mud sucker | 2,299.44 |
| E O Johnson Company | Copier Agr | 480.38 |
| ECM Publishers, Inc. | Misc | 1,211.68 |
| Edwards Investments | T half 2015 | 5,217.82 |
| Eitzen State Bank | Cert of indebt | 13,251.58 |
| Expert T Billing | Amb-contracted billing | 780.00 |
| Farmers Coop Elevator Co | Light-muckboots | 129.95 |
| Fastenal Co | Light-misc | 37.49 |
| Fist Supply LLC | Water-repair part | 204.34 |
| Hammell & Murphy, PLLP | City of Cal-prosecution & general | 2,830.50 |
| Hawkins, Inc. | Sewer-chemicals | 1,206.94 |
| Hoskins Electric Co | Stp-labor repairs | 136.00 |
| Houston County Treasurer | Refuse Disposal | 10.00 |
| Innovative Office Solutions | Misc | 23.24 |
| Jack Neumann Trucking | Liquor-freight exp | 175.00 |
| Johnson Brothers Liquor Co | Liquor store inventory | 3,310.39 |
| K Properties | Tax abatement | 2.44 |
| Kemske | Clerk's office-receipt books | 321.99 |
| Kids Corner Daycare | Tax abatement | 1,148.62 |
| Lee Auto | PD-towing exp | 75.00 |
| Mathy Construction Co | Streets-patching mtl | 399.97 |
| MC Sports #172-LaCrosse | Summer rec-ball program | 121.28 |
| Meredith Books | Library-hometown cooking vol | 31.44 |
| Meyer Brothers, Inc. | Curb Repair | 2,656.00 |
| Miken Sports | Tax abatement | 2,125.68 |
| Minnesota Dept of Commerce | Light-1 st qtr fiscal yr 2016 | 526.22 |
| Moss & Barnett | Mediacom franchise renewal | 131.00 |
| Northland Trust Services, Inc. | Go ref bds, series 2010a | 5,319.00 |
| Phillips Healthcare | Amb-heart saver upgrade | 9,329.60 |
| Phillips Fencing Inc. | Rec park-chain link repairs | 23.00 |
| Phillips Wine & Spirits Co | Liquor store inventory | 2,046.95 |
| Printy Quik | Clerk's office-notary stamp | 30.95 |
| Resco | Light-inventory | 1,620.70 |
| Richard's Sanitation, LLC | Refuse disposal-June 2015 | 354.80 |
| Rochester Ford | Amb-repairs | 2,777.98 |
| Schilling Supply Company | Misc | 233.84 |
| Schmitz Refrigeration Htg & A | Repairs | 209.83 |
| Schulze Plumbing & Heating | Pool-misc | 429.30 |
| Sema Equipment | Street-misc | 201.23 |
| Semnit | Tech svces | 680.00 |
| Showcases | Library-dvd cases | 112.32 |
| Sno Pac Foods Inc. | Tax abatement | 6,359.56 |
| Star Energy Services | Light-eng fees | 2,205.00 |
| Total Register Systems | Liquor-annual support/updates | 1,063.41 |
| Tri County Electric Co-Op | Light-elec energy Green Acres light | 181,845.99 |
| Tri-State Ambulance, Inc. | Intercept fee run | 500.00 |
| USA Bluebook | Stp-tools/equip | 425.16 |
| Verizon Wireless | Comm exp | 215.05 |
| Vinocopia, Inc. | Liquor store inventory | 430.00 |
| Water Systems Company | Clerk's office-drinking water | 14.72 |
| West Main Townhomes of Cal | Tif payment | 4,162.10 |
| Wine Merchants | Liquor store inventory | 70.00 |
| World Point Ecc, Inc. | Amb-training supplies | 246.95 |
| Grand Totals: | | 282,420.90 |

Motion by Member Fisch, second by Member Burns to approve the pre-paid claims as presented. All members present voted in favor and the motion was declared carried.

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| Airgas USA, LLC | Street-oxygen/acetylene | 132.37 |
| Bernie Buchner, Inc. | Stp-line repair | 2,634.16 |
| Blue Cross Blue Shield of MN | PD-health ins. | 1,525.42 |
| Bound Tree Medical, LLC | Amb-Misc supplies | 548.63 |
| E O Johnson Company | Multi-copier agr | 480.38 |
| Gajdoski & City, Joe | Meter deposit refund | 250.20 |
| Great Eastern Management, Inc. | Light-broker fee | 601.10 |
| Houston County Treasurer | Clerk's office-notary fee | 66.00 |
| IOD Incorporated | PD-medical records | 30.16 |
| Kwik Trip Stores | Adm Cord-phone minutes | 39.51 |
| Northern Beverage Dist | Liquor store inventory | 127.60 |
| Rud & City, Chelsey | Meter deposit refund | 250.08 |
| Schumacher Elevator Co | City hall-elevator repairs | 2,185.75 |
| Snodgrass, Norman | Refund-water meters | 957.03 |
| Star Energy Services | Light-projects & eng fees | 1,698.63 |

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| Swedberg, Zachary L | PD- 2015 uniform allowance | 242.27 |
| Water Systems Company | Clerk's office – drinking water | 7.36 |
| Welscher & City, Russell | Meter deposit refund | 250.25 |
| Wieser Septic & Excavating | Sewer-sewer dig | 10,659.73 |
| Yohe & City, Derrick | Meter deposit refund | 200.20 |
| Miken Sports Diamond Duel | Rec-reg fee 10U baseball | 175.00 |
| Becker & Stemper Electric | Civil defense-install siren | 85.18 |
| Coca-Cola Bottling Company | Liquor store inventory | 168.48 |
| Independent School Dist 299 | City share x-ing guard Jan-June | 1558.46 |
| Inglett, Justin | Pool – Reim lg re-cert training | 30.00 |
| Mayo Clinic Health System | Amb-health care cards | 130.00 |
| Northern Beverage Dist | Liquor store inventory | 1,462.80 |
| Schott Distributing Co, Inc. | Liquor store inventory | 4,518.55 |
| Semnit | Tech services | 440.00 |
| Short Elliot Hendrickson, Inc. | Shared use path- Caledonia | 318.71 |
| Tri County Electric Co-Op | Lighting and tree disp site elec energy | 82.14 |
| Tri-State Ambulance, Inc. | Intercept fee run | 500.00 |
| Advertising Concepts | Rec park shirts/caps ext. | 2,542.00 |
| Communications Service WI | Radio batteries | 203.00 |
| Jon & Amy Hauser | Refund-utility bill payment | 137.99 |
| Miken Sports Diamond Duel | Rec-reg fee 10u baseball | 175.00 |
| Minnesota Energy Resources | Nat'l gas | 1,474.70 |
| Expert T. Billing | Amb-contracted billing | 962.00 |
| Jack Neumann Trucking | Liquor-freight exp | 140.00 |
| Johnson Brothers Liquor Co | Liquor store inventory | 3,203.51 |
| Phillips Wine & Spirits Co | Liquor store inventory | 1,186.06 |
| Stars of Tomorrow, Inc. | Reg fee-12/under classic | 300.00 |
| Wine Merchants | Liquor store inventory | 70.00 |
| Yaggy Colby Associates | Eng fees | 9,500.95 |
| Caledonia True Value | Misc | 372.94 |
| Petty Cash | Replenish petty cash | 70.46 |
| Schieber, Katie | Reim-misc pool supplies | 40.29 |
| Merchant's Bank | Fed/FICA/Med-payday | 9,703.42 |
| Business Financial Planning | Café plan payday | 384.60 |
| Commissioner of Revenue | State w/h-payday | 1,746.92 |
| ING Institutional Plan Svces | TSA-payday | 560.00 |
| MN Benefit Association | MBA-payday | 45.77 |
| MN Child Support Payment Ctr | 2 cases | 817.25 |
| NCPERS Minnesota | NCPERS-payday | 80.00 |
| Public Emp Retirement Assn | PERA-payday | 7,465.09 |
| Tri State Doors | City hall reinstall 2 doors | 934.00 |
| Allen Construction | Fire barn-roof replacement | 5,026.00 |
| B & M Service Center | Fuel | 55.88 |
| Caledonia Oil Co | Unleaded | 1,416.69 |
| Caledonia Volunteer Fire Dept | Relief assn-2 nd qtr 2015 | 600.00 |
| G & F Distributing | Liquor store inventory | 532.45 |
| Great Eastern Management, Inc. | Water-broker fee | 400.55 |
| Great Lakes Pre-Owned | FD-2000 Seagrave Pumper | 88,260.00 |
| Houston County Treasurer | Recording fee | 92.00 |
| Klug, Anthony J | Consulting services | 800.00 |
| Kraus Oil Co Inc. | Diesel | 1,043.38 |
| Mark's Electronics | PD-install accessories | 3,580.00 |
| Merchant's Bank | Fed/FICA/Med-payday | 295.54 |
| Northern Beverage Dist | Liquor Store Inventory | 2,046.90 |
| Pine Island Bank | Go tax abatements bds, series | 3,678.81 |
| Principal Life | Life/AD&D/dep | 469.28 |
| Public Emp Retirement Assn | PERA-payday | 225.20 |
| Rask, Nicholas D | Animal control-rent,misc | 75.00 |
| Schott Distributing Co, Inc. | Liquor store inventory | 5,970.65 |
| Southern Wine & Spirits of MN | Liquor store inventory | 1,344.60 |
| Spring Grove Soda Pop, Inc. | Liquor store inventory | 160.50 |
| Wiebke Fur Company | PD-ammo | 175.00 |
| Johnson, Allan | PD-reim July 2015 ins premium | 200.00 |
| Meyer, Eric | Pool-reim WIS course fee | 226.83 |
| Holmen Youth Basketball | Reg Fee-9u silver | 175.00 |
| Jorgenson, Thomas | Reim WSI course fee | 226.83 |
| Northern Beverage Dist | Liquor store inventory | 2,909.70 |
| Schott Distributing Co, Inc. | Liquor store inventory | 4,741.09 |
| Good, Sandy | Music in the park | 400.00 |
| Houston County Treasurer | Ho co coll site July 2015 | 4,011.00 |
| Jack Neumann Trucking | Liquor-freight exp | 35.00 |
| Mama's Senior Dancing Queens | Music in the park | 275.00 |
| MN Dept of Revenue | Sales/use tax-June2015 | 15,937.00 |
| Phillips Wine & Spirits Co | Liquor store inventory | 998.04 |
| Prince, Trent | PD-2015 uniform allowance | 36.69 |
| RESCO | Light-inventory | 6,697.80 |
| Richard's Sanitation, LLC | Recycling-collections June | 6,697.80 |
| Schoonover, Ted | City Clerk-reim travel exp | 294.40 |
| Vanravenhorst, Daniel | Music in the park | 200.00 |
| Visa | Misc | 1,240.42 |
| Ziebell's Hiawatha Foods, Inc. | Liquor store inventory | 107.83 |
| Caledonia Conv & Tour Breau | Tourism | 734.01 |

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| Houston County Treasurer | Recording fee | 46.00 |
| Northern Beverage Dist | Liquor store inventory | 2,302.90 |
| Prince, Trent | PD-2015 uniform allowance | 32.90 |
| Betz, Mary B. | Amb-mileage reim | 96.60 |
| Boesen, Dan | Personal phone stipend June | 25.00 |
| Commissioner of Revenue | State w/h-payday | 233.97 |
| E O Johnson Compay | Clerk's office-tabletop fold | 857.00 |
| G & F Distributing | Liquor store inventory | 137.50 |
| Hager, Donn C | Amb-mileage reim | 94.88 |
| IUOE Local 49 Benefit Fund | Health ins | 16,180.00 |
| Merchant's Bank | Fed/FICA/med-payday | 1,176.99 |
| Nelson, Craig T | Personal phone stipend June | 25.00 |
| Public Emp Retirement Assn | PERA-payday | 980.09 |
| Schott Distributing Co, Inc. | Liquor store inventory | 4,130.11 |
| Spring Grove Soda Pop, Inc. | Liquor store inventory | 266.50 |
| Wirtz Beverage Minnesota | Liquor store inventory | 883.70 |
| Acentek Ascending Technology | Comm exp | 1,136.74 |
| Agedahl, Chad | Rec park-reim | 175.00 |
| Business Financial Planning | Café plan payday | 384.60 |
| Caledonia Police Association | PD assn dues-July 2015 | 70.00 |
| Commissioner of Revenue | State w/h-payday | 2,118.50 |
| IUOE Local #49 | Union dues-July 2015 | 435.50 |
| Merchant's Bank | Fed/FICA/Med-payday | 11,804.34 |
| MN Child Support Payment Ctr | 2 cases | 817.25 |
| Public Emp Retirement Assn | PERA Payday | 7,140.83 |
| Rural Fire District | Ins payment | 400.00 |
| Advertising Concepts | Rec park shirts, ext | 731.00 |
| Elsie's Bar & Grill | PD-lunch for Chief's meeting | 69.47 |
| League of MN Cities Ins Trust | Annual pay plan | 87,260.00 |
| Minnesota Energy Resources | Nat'l gas | 2,439.06 |
| MN State Retirement System | MNDP/Roth-payday | 560.00 |
| Northern Beverage Dist | Liquor store inventory | 1,455.80 |
| Schott Distributing Co, Inc. | Liquor store inventory | 7,098.60 |
| Spring Grove Soda Pop, Inc. | Liquor store inventory | 200.55 |
| Ziebell's Hiawatha Foods, Inc. | Liquor store inventory | 33.49 |
| Grand Totals: | | 433,747.99 |

Motion by Member Fisch, second by Mayor Gran to approve the donation of the 2 quarter barrels of root beer for National Night Out on August 4, 2015. All members present voted in favor and the motion was declared carried.

Motion by Member Fisch, second by Member Burns to regretfully accept the letter of resignation of Police Officer Allan Johnson effective June 29, 2015. They also wanted to thank him for his years of dedicated service to the community and its residents. All members present voted in favor and the motion was declared carried.

Mayor Gran wanted to know why we needed to hire a full-time officer when we could just hire another officer at 70 hours and avoid the insurance costs. Schoonover informed him that Chief Zehnder and SGT Stemper were hoping to get an officer that had some investigative experience and could take those duties over from Officer Johnson. Mayor Gran stated that he did not want to act on this and he would like to have the Chief present to discuss this position and how to proceed forward. No action taken.

Schoonover presented the employee overtime report and the police July shift report. No action taken.

There will be a special meeting on July 20, 2015 and the next regular meeting will be on Monday July 27, 2015, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Member Schroeder second by Member Burns. All voted in favor and the motion was declared carried to adjourn at 9:45 p.m.

Joshua D. Gran
Mayor

Ted A. Schoonover
Clerk-Administrator